

ER: 9-0435

57-0426

February 1, 1957

MEMORANDUM TO HEADS OF DEPARTMENTS AND AGENCIES

Subject: Special Screening Program for Key Government Employees in the Military Reserve.

On July 2, 1956, I requested each department or agency to submit to the appropriate Military Service information on key civilian employees who are military reservists and who have been designated to report to the agency relocation site during an emergency. This was for the purpose of obtaining an early determination under the screening program of the Armed Services of the reserve status of such Federal employees.

I believe that by this time action should have been completed on most of the cases so referred. Accordingly, I would very much appreciate a report from each agency which submitted names for screening on the following:

- (1) Number of Reserves reported to the Military Departments in accordance with my letter of July 2, 1956.
- (2) Number of these Reserves on whom the screening process has been completed.
- (3) Disposition:
 - a. Number now in Ready Reserve.
 - b. Number now in Standby Reserve.
 - c. Number no longer in any Reserve component.

In addition, I would appreciate your commenting on the policy which your department or agency is pursuing with regard to the assignment of Ready Reserves to positions requiring that they report to a relocation site during an emergency.

It is requested that this report be submitted by March 1, 1957.

Arthur S. Flemming

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